

STEPS TO REPORT IDENTITY THEFT:

- 1) **Immediately report the crime involving Identity Theft to your local Police Department preferably in person or by telephone.**

- Obtain a written copy of the police report, so that you can include this with your written notification letters as set forth below.



2) **Credit Cards**

- Immediately notify your credit card companies, i.e. Visa, Mastercard by telephone.
- Follow up your telephone call with written notification. Include a copy of the police report.
- If you need a copy of your creditors (names, addresses and telephone numbers) you can obtain this information from a credit bureau's credit report.
- The U.S. Secret Service has jurisdiction on credit card frauds. Notify the local field office of the U.S. Secret Service. Their telephone number is (973) 984-5760.

3) **Banks**

- Immediately report the crime to your bank.
- Alert them if any checks have been stolen.



4) **Driver's License**

- Call the State Division of Motor Vehicles in Trenton at (609) 292-6500 to report your Driver's License stolen.

5) **Social Security Number**

- Fraudulent use of your Social Security number requires a call to the Social Security administration at 1-800-269-0271.

6) **Passport**

- Notify the Somerset County Clerk's Office at (908) 231-7009 if your passport has been lost or stolen.

7) **U. S. Post Office**

- Notify the local postmaster immediately if you suspect a false address is being used.
- Explain why you suspect a false address is being use and ask that they put you in touch with the postal inspectors or notify the U.S. Postal Inspectors through their website at www.usps.gov/postalinspectors.

- 8) **Credit Reporting Bureaus - Immediately report the crime to the below listed credit reporting bureaus by telephone:**

- **Equifax** 1-800-525-6285
- **TRW/Experian** 1-888-EXPERIAN (397-3742)
- **TransUnion** 1-800-680-7289

- 9) **Once you have called, immediately report the crime to the credit reporting bureaus listed below in writing.**

- Provide appropriate information, including credit card numbers. Also include a copy of the police report.
- **Equifax**
P.O. Box 740250
Atlanta, Georgia 30374
- **TRW/Experian**
P.O. Box 1017
Allen, Texas 75013
- **TransUnion**
P.O. Box 6790
Fullerton, California 92634

